



Member FDIC

EASY SWITCH KIT

Switching your accounts to River Valley Bank is so easy, you'll see why we think banking here is *incredible*.

Our switch kit contains all the forms you'll need to switch your direct deposits and automatic payments to your new River Valley Bank account. Simply fill in a few of the details, and our personal bankers will help with the rest.

It's just that *EASY*

Account Closure Request Form

Once all of your outstanding payments and checks have cleared, you can close your old account by completing this form and mailing it to your old bank.

Remember to keep copies of all documents for your personal records.

• Previous Bank Information

Date _____ Name of Financial Institution _____
Address _____
City _____ State _____ Zip _____
Previous Account # _____
Primary Account Holder Name _____
Joint Account Holder(s) Name(s) _____

• Your Information

This letter is to inform you that I have decided to close the account(s) noted below as of _____ (date).

- Please close the account(s) noted below and mail the balance and any interest earned to my address.
 Please close the account(s) noted below and wire the balance and any interest earned to my new River Valley Bank account, also noted below.

Account 1: _____ To River Valley Bank:
Old Account # _____ New Account # _____

Old ABA Routing # _____ New ABA Routing # **075911742**

Account 2: _____ To River Valley Bank:
Old Account # _____ New Account # _____

Old ABA Routing # _____ New ABA Routing # **075911742**

Receiving Institution Information

River Valley Bank
327 N 17th Ave
PO Box 777
Wausau WI 54402-0777
ABA Routing Number 075911742

Please include the following items on all wires

River Valley Bank Account # _____
Account Type _____

• Upon closure of the account(s), please send a confirmation to the address below

Primary Account Holder Signature _____
Primary Account Holder Printed Name _____
Joint Account Holder Signature _____
Joint Account Holder Printed Name _____
Address _____
City _____
State _____
Zip _____



Automatic Payment Transfer Form

Your Advantage Plus Checking Account comes with free online BillPay, however, if you would like to transfer your existing payments with individual companies (like utilities, mortgage, credit card, etc.), print, complete, sign, and return this form to each company. Make additional copies of this form as necessary.

Remember to keep copies of all documents for your personal records.

- Payee/Company Information

Date _____ Name of Payee _____

Address _____

City _____ State _____ Zip _____

- Your Information

I would like to change my payment instructions for Account #: _____

Currently, you are debiting payment from my old bank account at:

Name _____

ABA Routing #: _____ Account #: _____

As of _____ (date), please stop debiting this account and start debiting this payment from my new account at River Valley Bank.

My new information is as follows:

River Valley Bank ABA Routing number **075911742**

Account # _____

- Please send me a written confirmation of the date this change will be effective on your system.

Signature _____

Print Name _____

Address _____

City _____ State _____ Zip _____



Direct Deposit Authorization

It's easy to switch your direct deposits to your River Valley Bank account. Print out a copy of this form, fill it out, and submit it (with a voided check if required) to your employer or any other institution. Should you need any assistance with this form, stop by or call your local River Valley Bank and we'd be happy to help.

Remember to keep copies of all documents for your personal records.

Name: _____

Address: _____

City/State/Zip: _____

Social Security or Employee Number: _____

I authorize my direct deposit to be changed from my current bank account number

_____ at (financial institution) _____

to my River Valley Bank account(s) listed below:

Checking Account number _____ Amount/Percent to be deposited _____

Savings Account number _____ Amount/Percent to be deposited _____

Effective Date _____ ABA Routing Number **075911742**

I authorize _____ (the source of my payments) to initiate credit entries and, if necessary, to initiate any debit entries to correct an erroneous credit entry to my account(s) at River Valley Bank. I understand that this authorization replaces any previous authorization and will remain in full force and effect until the company named above has received written notification from me of its termination in such time as to afford the company and depository a reasonable opportunity to act .

Print Name _____

Signature _____ Date _____

Instructions for Employer/Payment Provider

Please direct all debit or credit entries of the individual above to:

River Valley Bank
ABA Routing Number 075911742
327 N 17th Ave
PO Box 777
Wausau WI 54402-0777

