

Account Closure Request Form

Once all of your outstanding payments and checks have cleared, you can close your old account by completing this form and mailing it to your old bank.

Remember to keep copies of all documents for your personal records.

• Previous Bank Information

Date _____ Name of Financial Institution _____

Address _____

City _____ State _____ Zip _____

Previous Account # _____

Primary Account Holder Name _____

Joint Account Holder(s) Name(s) _____

• Your Information

This letter is to inform you that I have decided to close the account(s) noted below as of _____ (date).

Please close the account(s) noted below and mail the balance and any interest earned to my address.

Please close the account(s) noted below and wire the balance and any interest earned to my new River Valley Bank account, also noted below.

Account 1: _____ To River Valley Bank:
Old Account # _____ New Account # _____

Old ABA Routing # _____ New ABA Routing # **075911742**

Account 2: _____ To River Valley Bank:
Old Account # _____ New Account # _____

Old ABA Routing # _____ New ABA Routing # **075911742**

Receiving Institution Information

River Valley Bank
327 N 17th Ave
PO Box 777
Wausau WI 54402-0777
ABA Routing Number 075911742

Please include the following items on all wires

River Valley Bank Account # _____

Account Type _____

• Upon closure of the account(s), please send a confirmation to the address below

Primary Account Holder Signature _____

Primary Account Holder Printed Name _____

Joint Account Holder Signature _____

Joint Account Holder Printed Name _____

Address _____

City _____

State _____

Zip _____

